



77-884^{Q&As}

Outlook 2010

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QUESTION 1

You work as a Project Manager at ABC.com. Employees at ABC.com use computers running Windows 7 Enterprise and Microsoft Office 2010. The company email system runs Microsoft Exchange Server 2010. All company employees use Microsoft Outlook 2010 for their email clients.

You want to add an address book from a supplier company to your Exchange account. You select the Internet Directory option in the properties of your Exchange account.

Which protocol will Outlook use to access the Internet directory?

- A. Kerberos.
- B. HTTP.
- C. IMAP.
- D. SSL.
- E. LDAP.

Correct Answer: E

QUESTION 2

Employees at ABC.com use computers running Microsoft Office 2010. The company email system runs Microsoft Exchange Server 2010. All company employees use Microsoft Outlook 2010 for their email clients.

John is the Sales Manager. He often needs to search his emails for customer information and sales history.

To reduce the time it takes to search through his emails, John wants to use the Outlook 2010 Instant Search function. However, the Instant Search function is not available.

What should John do to enable the Instant Search function?

- A. He should install Microsoft Office 2010 Service Pack 1.
- B. He should download and install Windows Search.
- C. He should enable Windows Updates.
- D. He should configure IMAP access.

Correct Answer: B

QUESTION 3

Tim works as a Sales Administrator at ABC.com. Employees at ABC.com use computers running Windows 7 Enterprise and Microsoft Office 2010. The company email system runs Microsoft Exchange Server 2010. All company employees



use Microsoft Outlook 2010 for their email clients.

Clive is the Finance Manager at ABC.com. Tim has created a folder named Clive in his Inbox.

Tim wants to move all emails from Clive that are currently in his inbox to the new Clive folder. Tim also wants any future emails from Clive to be automatically placed in the Clive folder.

How should Tim configure his Outlook?

- A. He should apply a filter to his Inbox.
- B. He should configure an email redirect.
- C. He should create a Rule.
- D. He should use the Move option.

Correct Answer: C

QUESTION 4

Employees at ABC.com use computers running Windows 7 Enterprise and Microsoft Office 2010. The company email system runs Microsoft Exchange Server 2010. All company employees use Microsoft Outlook 2010 for their email clients.

A junior office administrator named Chloe is using Microsoft Outlook.

Chloe clicks on an email in her Inbox and reads the email in the preview pane. She wants to reply to the email. Chloe double clicks the email and the email opens in a new window. However, Chloe is unable to type her reply into the window.

What should Chloe do?

- A. She should restart Outlook.
- B. She should click the Move button on the Message tab.
- C. She should click the Reply button on the Message tab.
- D. She should click the Forward button on the Message tab.

Correct Answer: C

QUESTION 5

You work as a Developer at ABC.com. Employees at ABC.com use computers running Windows 7 Enterprise and Microsoft Office 2010. The company email system runs Microsoft Exchange Server 2010. All company employees use Microsoft Outlook 2010 for their email clients.

You attach a file to a new email message and send it to another employee. However, when you send the email, you are presented with a warning stating that the email has a potentially unsafe attachment that the recipient might not be able to



open and enquiring whether you want to send the email anyway.

You click the Yes button and the email is sent successfully. The recipient informs you that he cannot open the attached file. What is the most likely reason that the recipient cannot open the attachment?

- A. You entered the recipients email address incorrectly.
- B. The file was blocked because it is an executable (.exe) file.
- C. The recipient is using an older version of Microsoft Outlook.
- D. You sent the email using the HTML format.

Correct Answer: B

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