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QUESTION 1

An organization seeks to streamline and automate current review processes. Which of the following is the best choice?

A. Business process re-engineering

B. Work flow

C. Routing

D. Systems integration

Correct Answer: B

QUESTION 2

What is the most effective way to capture and manage content posted to commercial social media sites? (Choose 2)

A. Use the sites\\' native capabilities and APIs to identify and capture relevant content,

B. Capture content as screenshots, then print and file according to the classification system.

C. Create applicable search queries and RSS feeds and capture the resulting outputs.

D. Develop custom applications that can capture content directly from the sites.

Correct Answer: AC

QUESTION 3

Which of the following is the most accurate description of tiered storage?

A. The setup of a file structure that determines where information is placed to provide added security and long-term storage

B. The export of inactive or fixed-content information to paper or media for long-term storage

C. Location of information based on record type, active/inactive content and the type of media required for storage

D. The assignment of data based on levels of protection, performance requirements, and frequency of use

Correct Answer: D

QUESTION 4

A third-party vendor is in possession of an organization\\\'s records. Best practice for the organization is to do which of the following? (Choose 2)

A. Have the third-party vendor manage and retain records in accordance with the vendor\\\'s policy.

B. Have the third-party vendor manage and retain records in accordance with the organization\\\'s policy.

C. Limit the scope of any litigation matter by excluding records retained by a third-party vendor.

D. Notify the third-party vendor of relevant legal holds and require acknowledgement and action.

Correct Answer: BD

QUESTION 5

Which of the following are primary concerns organizations face around cloud computing? (Choose 2)

A. Scalability and disaster recovery

B. Compliance and data privacy

C. Bandwidth and availability

D. High maintenance and support

Correct Answer: BC

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