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QUESTION 1

Information maintained by an organization exists in multiple copies and formats. Which of the following options best satisfies legal requirements and promotes the organization\\'s efficiency?

- A. Require all copies of a record to be retained per the organization\\'s records retention schedule (RRS).
- B. Designate an officer of record to maintain the official copy, and delete all other copies immediately.
- C. Designate an officer of record to maintain the official copy, and establish shorter retention periods for copies.
- D. Scan all paper records, designate the scanned version as the official copy, and destroy all paper copies.

Correct Answer: C

QUESTION 2

Processes for ensuring successful execution or implementation of a project plan include (Choose 2)

- A. Handoff of contract administration duties as soon as providers have been selected.
- B. Quality assurance testing to evaluate overall project performance on a regular basis.
- C. Ensure project is planned and audited by a neutral third party,
- D. Proposal, bid, offer, or quote solicitation and selection as appropriate.

Correct Answer: BD

QUESTION 3

Digital Rights Management (DRM) benefits an organization by

- A. Providing a platform that manages encryption.
- B. Extending compliance policies to content beyond managed environments.
- C. Identifying misuse of proprietary Web-based information.
- D. Supporting desktop documents, email. HTML, and Web applications.

Correct Answer: B

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QUESTION 4

What are the core challenges faced by business leaders today to establish an Information Workplace? (Choose 2)

- A. Accurate and timely information is not available to support quick response and decision- making.
- B. The technology available is not enough to integrate various sources of structured and unstructured information.
- C. There are multiple data repositories without governance.
- D. An information management strategy or infrastructure is in place.

Correct Answer: AC

QUESTION 5

In order for a content rating system to be successful, it has to

- A. Be social and relevant to a community of interest.
- B. Allow rating on a scale from one to ten.
- C. Give individuals the opportunity to provide commentary feedback.
- D. Be limited to individuals who have subject matter expertise.

Correct Answer: A

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