



Microsoft 365 Teamwork Administrator Certification Transition

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#### **QUESTION 1**

5. Paste the URL into the direct link section and then click Save.

References: https://docs.microsoft.com/en-us/stream/embed-video-microsoft-teams

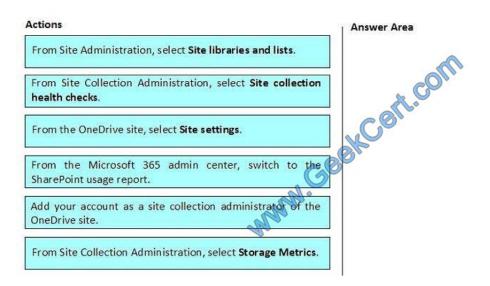
You have a Microsoft 365 subscription.

From the Microsoft Office 365 admin center, you view the OneDrive for Business usage report and discover that a user named User1 consumes a large amount of OneDrive Storage.

You need to identify which folder and files are consuming large amounts of storage space.

Which three actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them on the correct order.

Select and Place:



### Correct Answer:

Actions	Answer Area
From Site Administration, select Site libraries and lists.	Add your account as a site collection administrator of the OneDrive site.
From Site Collection Administration, select Site collection health checks.	From the One Prive site, select Site settings.
	For Site Collection Administration, select Storage Metrics.
From the Microsoft 365 admin center, switch to the SharePoint usage report.	South
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Step 1: Add your account as a site collection administrator of the Onedrive site.

Each OneDrive for Business account has a OneDrive for Business Site Collection that stores files for that account. By default, only the user that owns the OneDrive for Business account is set as a Site Collection Administrator for their

account. Additional Site Collection Administrators have to be added explicitly by a Office 365 global administrator or the owner of the OneDrive for Business account.

Step 2-3:

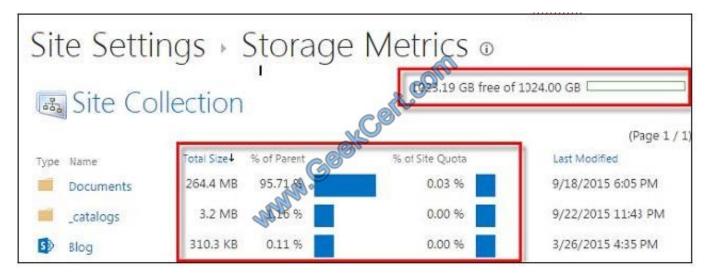
How to check file storage usage in OneDrive

Follow the steps below to check how much space you have used and how much of the quota remains available.

1. From within OneDrive, click the Settings (gear) icon in the upper right corner and select Site Settings.

2. Under the section Site Collection Administration, click Storage Metrics.

3. This window shows you all the files, folders and other types of content within your OneDrive space and how much space they use. At the top you can see how much how much free space is available.



References: https://support.groundlabs.com/hc/en-us/articles/360000004922-Add-Site-Collection-Administrator-for-OneDrive-for-Business-accounts-on-Office-365-in-ER-2-0-25

http://kb.mcgill.ca/?portalid=2andarticleid=5974#tab:homeTab:crumb:8:artId:5974:src:article

#### **QUESTION 2**

Note: This Question is part of a series of Questions that present the same scenario. Each Question in the series contains a uniQue solution that might meet the stated goals. Some Question sets might have more than one correct solution.

while others might not have a correct solution.

After you answer a Question in this section, you will NOT be able to return to it. As a result, these Questions will not appear in the review screen.

You have a Microsoft 365 subscription.



SharePoint administrators open several Microsoft support tickets.

You need to view the status of the support tickets.

Solution: You run the Get-SPOTenantLogEntry cmdlet.

Does this meet the goal?

A. Yes

B. No

Correct Answer: B

The Get-SPOTenantLogEntry only retrieves SharePoint Online company logs. Instead, use the On the Service requests page, not the Service health page.

#### References:

https://support.office.com/en-us/article/tour-of-the-office-365-partner-admin-center-preview- 2b781cc2-e5d7- 4eef-b21d-143775f01b5d

#### **QUESTION 3**

Your company has a SharePoint Server farm. All servers are virtualized on a Hyper-V host. The company has a single data center.

You need to design a disaster recovery solution. The solution must meet the following requirements:

If the data center fails, SharePoint Server services must be recoverable within 24 hours.

Up to one hour of data can be lost.

Costs must be minimized during normal operations.

Which technology best meets the requirements? More than one answer choice may achieve the goal.

A. Hyper-V synchronous replication

- B. the OneDrive sync client
- C. the SharePoint Migration Tool
- D. Azure Site Recovery

Correct Answer: D

# **QUESTION 4**

You have an Active Directory user named User1.

You need to ensure that User1 can view the Microsoft Teams Activity report. The solution must limit the ability of User1 to make changes to Microsoft 365 services.



Which role should you assign to User1?

- A. Teams Communication Support Specialist
- B. Teams Service Administrator
- C. Message center reader
- D. Reports reader
- Correct Answer: D

The activity reports can be accessed by users that are assigned:

Reports reader role

Office 365 global admin role

Product-specific admin role (Exchange, Skype for Business, or SharePoint)

References:

https://docs.microsoft.com/en-us/microsoftteams/teams-activity-reports#who-can-access-the-teams-activity-reports

# **QUESTION 5**

DRAG DROP You need to configure the term store group to meet the requirements. Which three actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Select and Place:



Correct Answer:

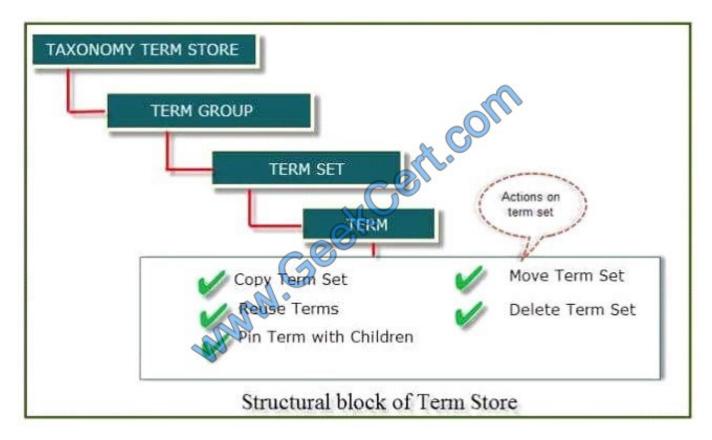


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Ans	wer	Area
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Select Use this Term Set for Faceted Navigation	From the SharePoint admin center, create team groups Create a term set
Set Submission Policy to Open	A Stakeholders

Scenario: Each department must have its own term store group. Stakeholders must be notified when term sets are moved or deleted



References:

https://www.c-sharpcorner.com/article/introduction-of-term-store-management-in-sharepoint- onlineoffice-365/

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