MS-900Q&As

Microsoft 365 Fundamentals

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QUESTION 1

HOTSPOT

You need to configure a data governance solution for your company. The solution must meet the following requirements:

1.

Classify documents

2.

Ensure that classifications are enforced

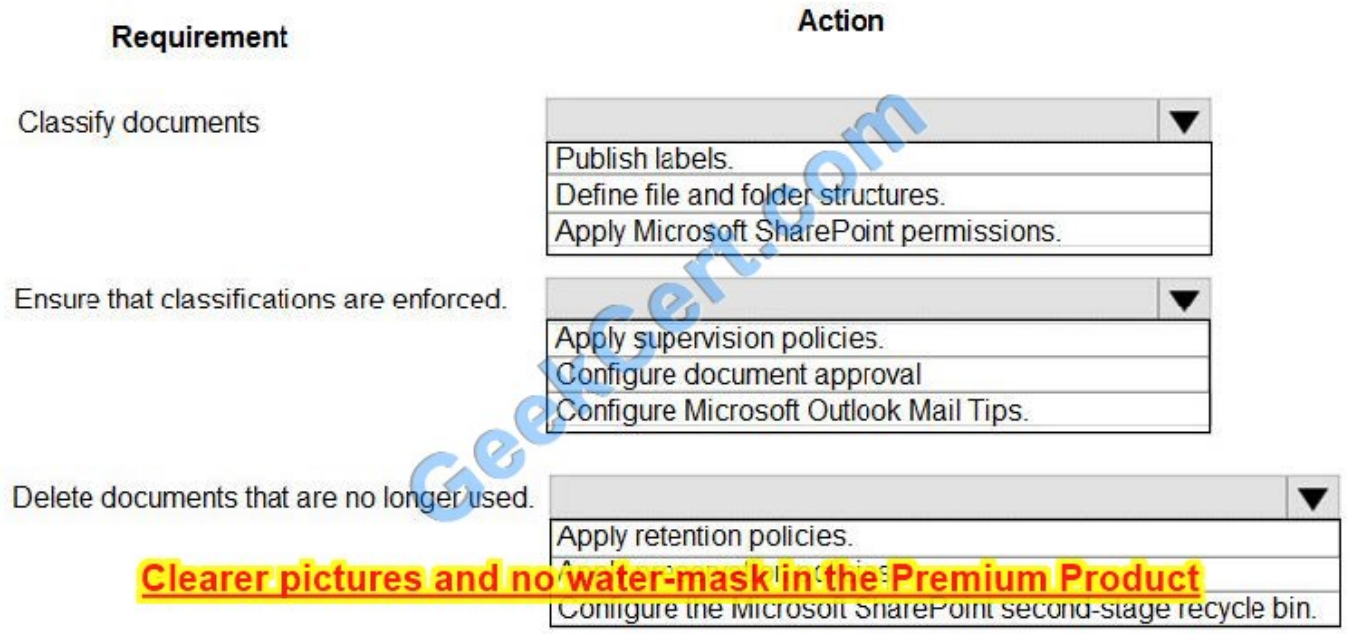
3.

Delete documents that are no longer used

Which actions should you perform? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.

Hot Area:



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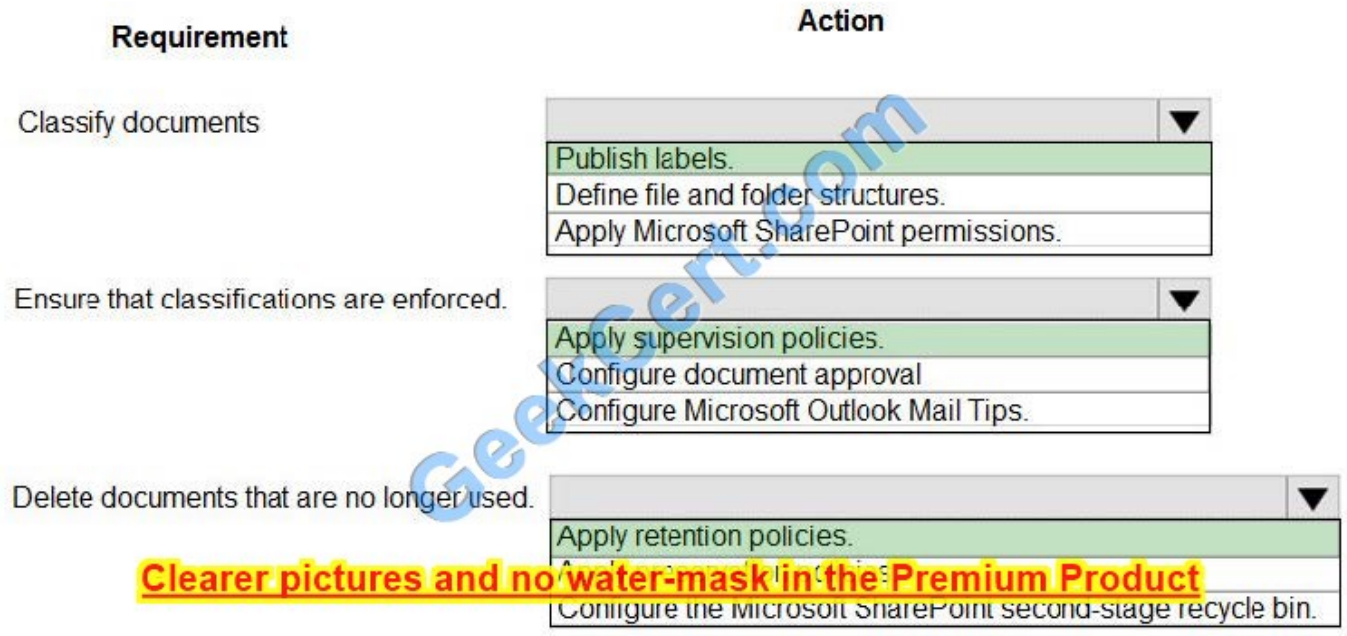
Correct Answer:



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References: https://www.recordpoint.com/advanced-data-governance-labels/

QUESTION 2

DRAG DROP

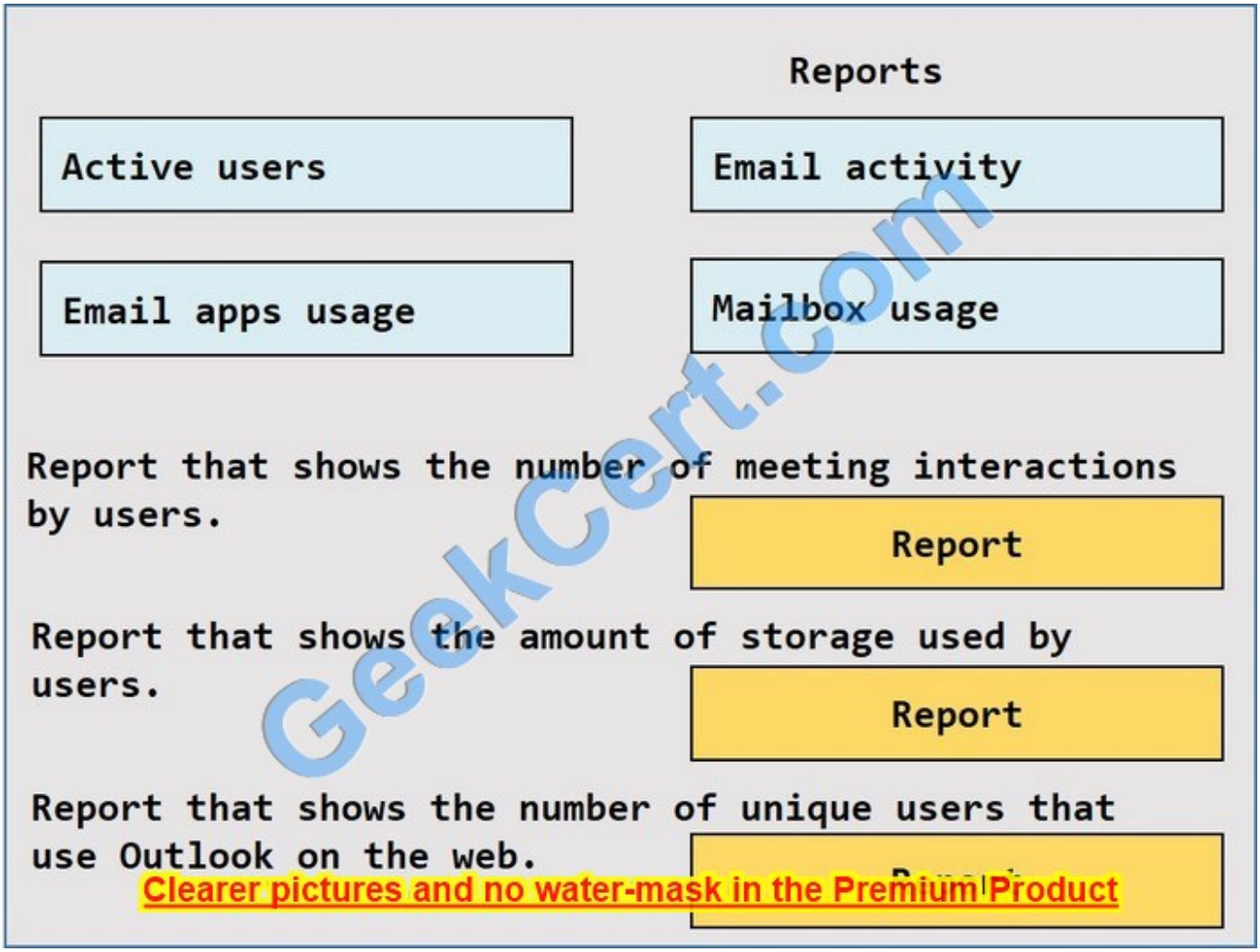
A company is using Microsoft cloud services.

You need to select the correct reports in the Microsoft 365 admin center.

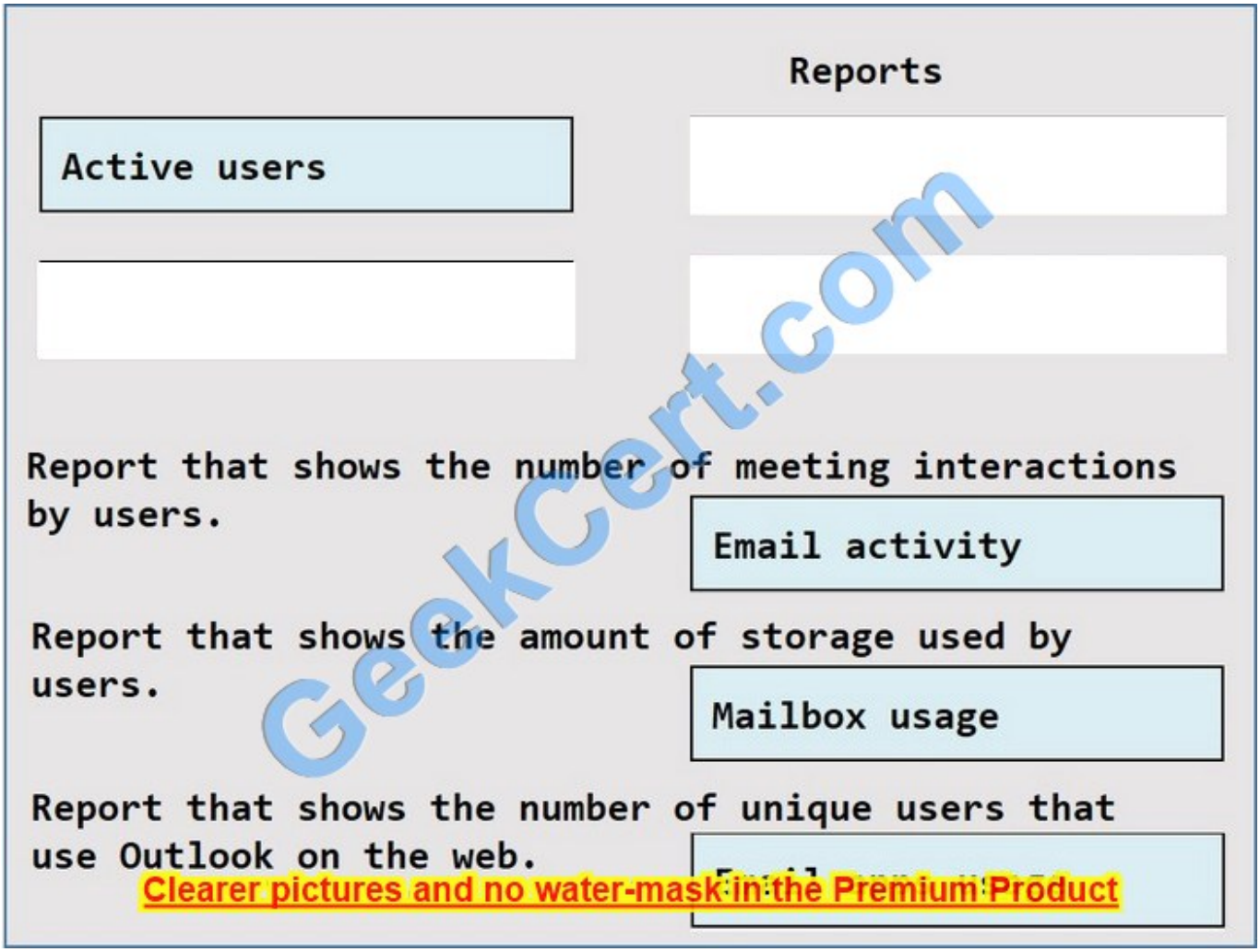
Match each report to its definition. Each report may be used once, more than once, or not at all.

NOTE: Each correct match is worth one point.

Select and Place:



Correct Answer:



Box 1: Email activity

The Activity chart enables you to understand the trend of the amount of email activity going on in your organization. You can understand the split of email send, email read, email received, meeting created, or meeting interacted activities.

Incorrect:

You can use the Active Users report to find out how many product licenses are being used by individuals in your organization, and drill down for information about which users are using what products. This report can help administrators

identify underutilized products or users that might need additional training or information.

Box 2: Mailbox usage

The Mailbox usage report provides information about users with a user mailbox and the level of activity by each based on the email send, read, create appointment, send meeting, accept meeting, decline meeting and cancel meeting activity. It

also provides information about how much storage has been consumed by each user mailbox, and how many of them are approaching storage quotas.

Box 3: Email apps usage

In the email apps usage report, you can see how many email apps are connecting to Exchange Online. You can also see the version information of Outlook apps that users are using, which will allow you to follow up with those who are using

unsupported versions to install supported versions of Outlook.

Reference:

https://docs.microsoft.com/en-us/microsoft-365/admin/activity-reports/mailbox-usage?view=o365-worldwide

https://docs.microsoft.com/en-us/microsoft-365/admin/activity-reports/email-apps-usage-ww?view=o365-worldwide

QUESTION 3

A company plans to deploy a customer relationship management (CRM) solution.

The solution must provide enterprise resource planning (ERP) integration as well as artificial intelligence (AI) tools. You need to choose a solution that meets the requirements. What should you choose?

A. SharePoint Online

B. Microsoft 365

C. Power Platform

D. Dynamics 365

Correct Answer: D

QUESTION 4

Your company is planning to migrate to Microsoft Azure and Microsoft 365. You are required to identify a cloud service that allows for website hosting. Which of the following is the model you should choose?

A. Software as a Service (SaaS)

B. Platform as a Service (PaaS)

C. Infrastructure as a Service (IaaS)

D. Container as a Service (CaaS)

Correct Answer: B

QUESTION 5

Your company has a Microsoft Office 365 subscription.

As an administrator for this subscription, you are educating users on which component to use to register their personal

home device with the company.

Which of the following is the component that should be used?

A. Microsoft Azure AD Identity Protection

B. Enterprise Mobility + Security

C. Microsoft Teams

D. Microsoft Yammer

Correct Answer: B

References: https://www.microsoft.com/en-cy/cloud-platform/enterprise-mobility-security

QUESTION 6

A company is a Microsoft 365 reseller. The company does not provide managed services or direct customer support.

You need to provide licenses for customers and earn commissions for each license sold.

What should you do?

A. Buy licenses for customers by using the Microsoft admin portal.

B. Sign up as a Cloud Solution Provider direct reseller.

C. Sign up as a Cloud Solution Provider indirect reseller.

D. Buy licenses for customers from a Microsoft Authorized distributor.

Correct Answer: D

https://docs.microsoft.com/en-us/partner-center/indirect-reseller-tasks-in-partner-center

"As an indirect reseller in CSP, you work with indirect providers (also known as distributors) who have a direct relationship with Microsoft and can provide you with customer support and billing. Working with indirect providers means you don\\'t have to start your own. Instead, you can work with an experienced technology provider to help ensure your success. In the provider-reseller (two-tier) model, the provider buys cloud solutions and services from Microsoft. You then resell them to customers."

QUESTION 7

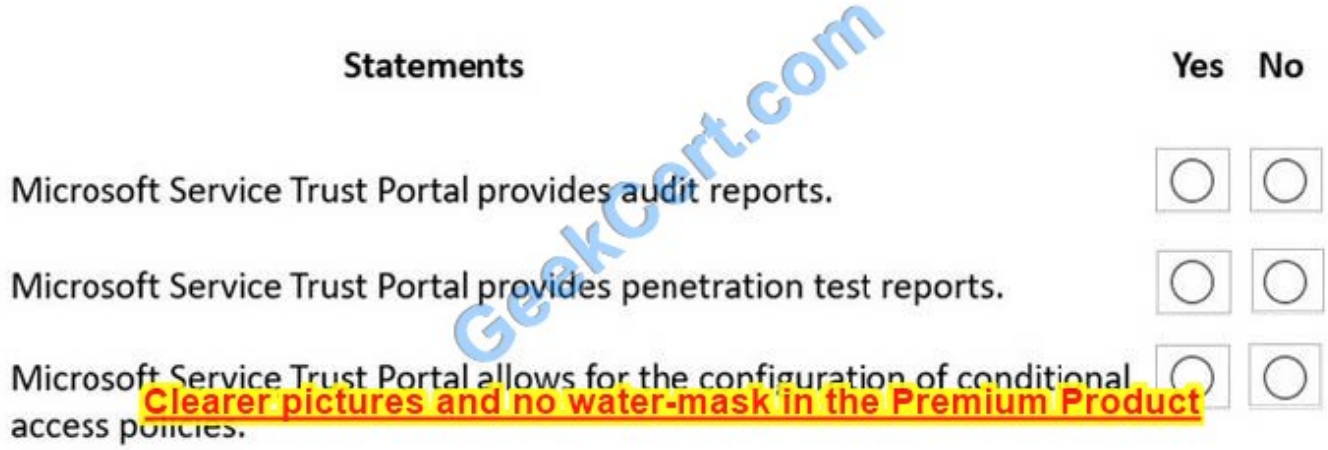
HOTSPOT

Instructions: For each of the following statements, select Yes if the statement is true. Otherwise, select No.

NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area



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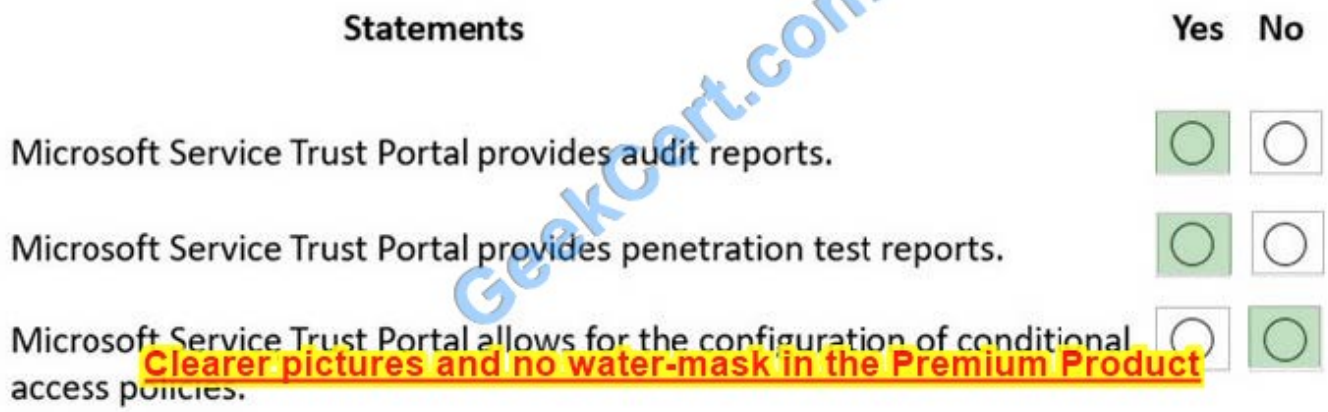
Correct Answer:

Answer Area



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Reference: https://docs.microsoft.com/en-us/microsoft-365/compliance/get-started-with-service-trust-portal?view=o365-worldwide

QUESTION 8

You are the Microsoft 365 administrator for a company.

Which two admin roles can purchase more licenses? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

A. service administrator

B. user management administrator

C. global administrator

D. billing administrator

Correct Answer: CD

Reference: https://docs.microsoft.com/en-us/office365/admin/subscriptions-and-billing/buy-licenses?view=o365-worldwide

QUESTION 9

You are the Microsoft 365 administrator for a company.

The company runs SharePoint Server and Exchange Server in an on-premises datacenter. The site collection for the finance department is currently encrypted using third-party software.

You need to move as many services to Microsoft 365 as possible.

What should you do?

A. Migrate all SharePoint data and Exchange mailboxes to Microsoft 365.

B. Leave SharePoint data for finance department users on-premises. Migrate all other SharePoint data and Exchange mailboxes to Microsoft 365.

C. Leave mailboxes for finance department users on-premises. Migrate all other SharePoint data and Exchange mailboxes to Microsoft 365.

D. Leave SharePoint data and mailboxes for finance department users on-premises. Migrate all other SharePoint data and Exchange mailboxes to Microsoft 365.

Correct Answer: A

QUESTION 10

A retail company is planning to upgrade their Windows 7 point-of-sale terminals to Windows 10.

You have been informed that the terminals should only be upgraded again after a minimum of five years. Your solution has to allow for the scheduling of upgrades and updates to be executed consistently for al devices, while also keeping

costs to a minimum.

Which of the following is the version of windows you should upgrade to?

A. Windows 10 Home

B. Windows 10 Pro

C. Windows 10 Enterprise

D. Windows 10 Enterprise LTSC

Correct Answer: D

References: https://docs.microsoft.com/en-us/windows/deployment/update/waas-overview#long-term-servicing-channel

QUESTION 11

DRAG DROP

You are the Microsoft 365 administrator for a company.

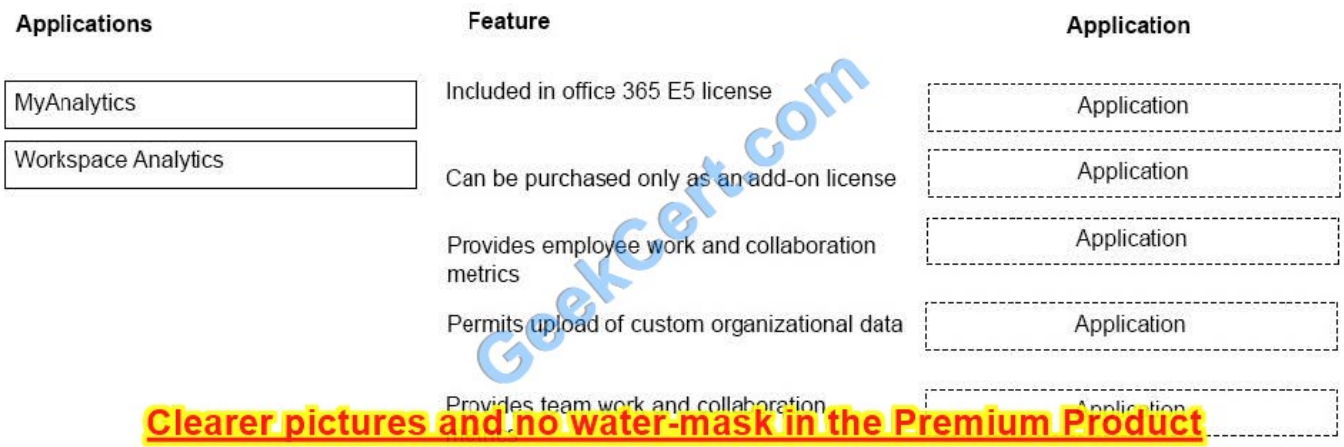
You need to identify the different features of MyAnalytics and Workspace Analytics.

What are the different features? To answer, drag the appropriate applications to the correct features. Each application may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view

content.

NOTE: Each correct selection is worth one point.

Select and Place:



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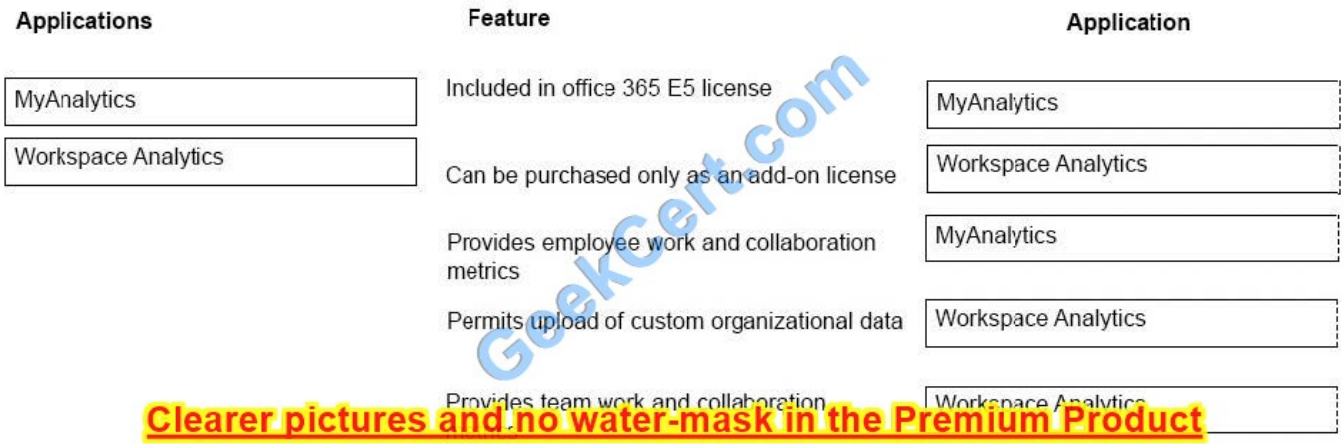
Correct Answer:



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References: https://products.office.com/en-za/business/compare-more-office-365-for-business-plans

https://techcommunity.microsoft.com/t5/MyAnalytics/Microsoft-Workplace-Analytics/td-p/84884

https://docs.microsoft.com/en-us/office365/servicedescriptions/workplace-analytics-service-description

https://docs.microsoft.com/en-us/workplace-analytics/setup/upload-organizational-data

QUESTION 12

A company uses Microsoft 365.

The company wants to provide workflows of business tasks that connect to Microsoft Outlook and Microsoft Teams.

You need to choose a solution that meets the requirement.

Which solution should you choose?

A. Power Automate

B. Microsoft Bookings

C. Microsoft Planner

D. Power BI

Correct Answer: A

QUESTION 13

DRAG DROP

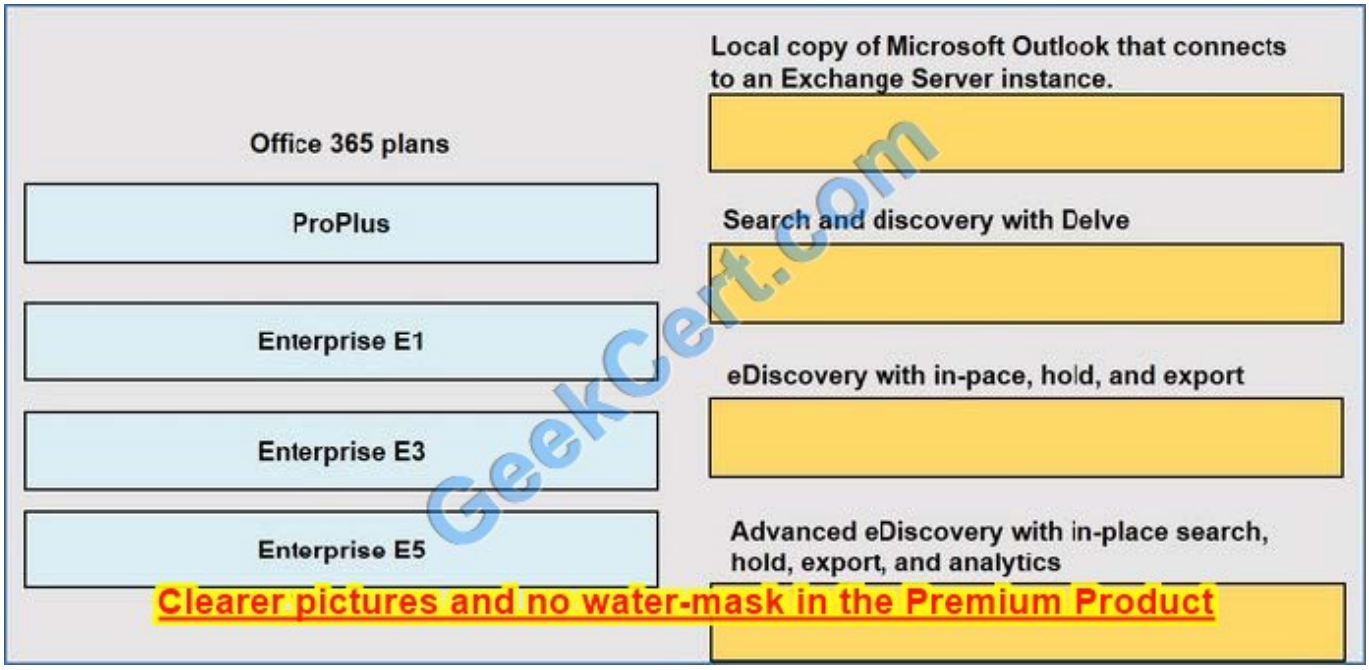
You are a Microsoft 365 administrator for a company.

You need to recommend an-appropriate Microsoft Office 365 plan for a customer that minimizes costs.

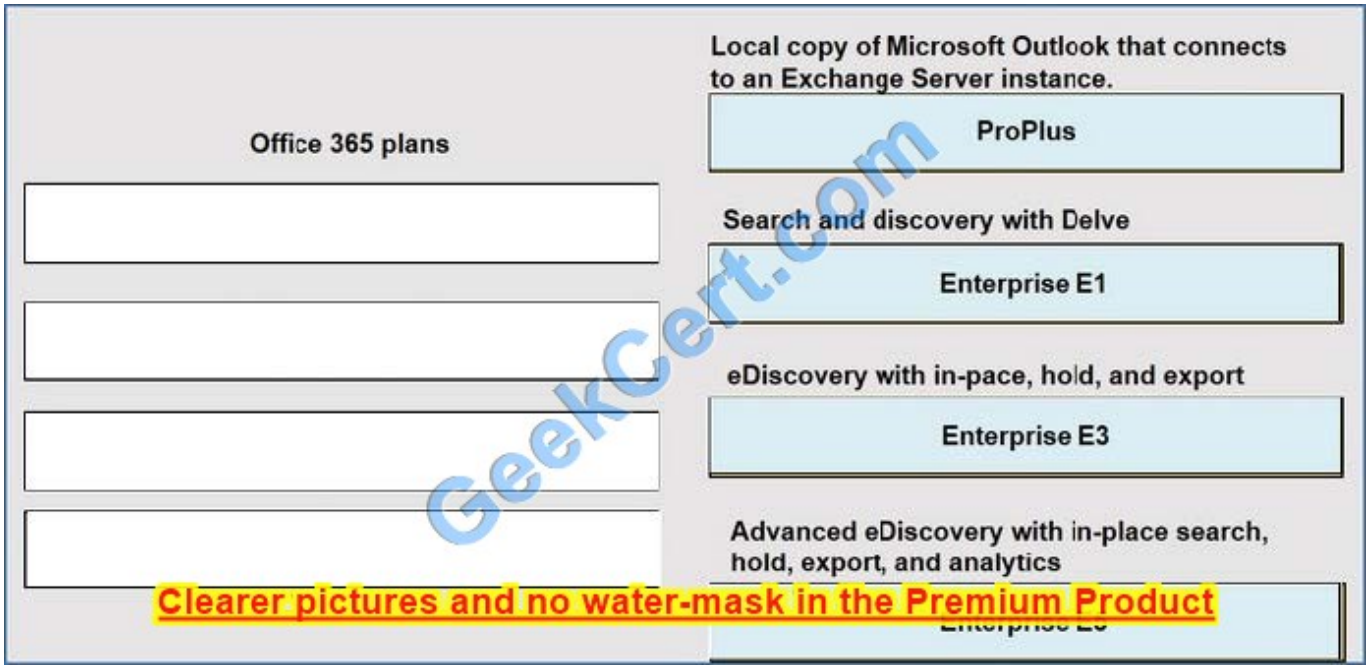
Which subscription plans should you recommend? To answer, drag the appropriate plans to the correct features. Each plan may be used once, more than once, or not at all.

NOTE: Each correct selection is worth one point.

Select and Place:



Correct Answer:



References: https://products.office.com/en-us/business/compare-more-office-365-for-business-plans

QUESTION 14

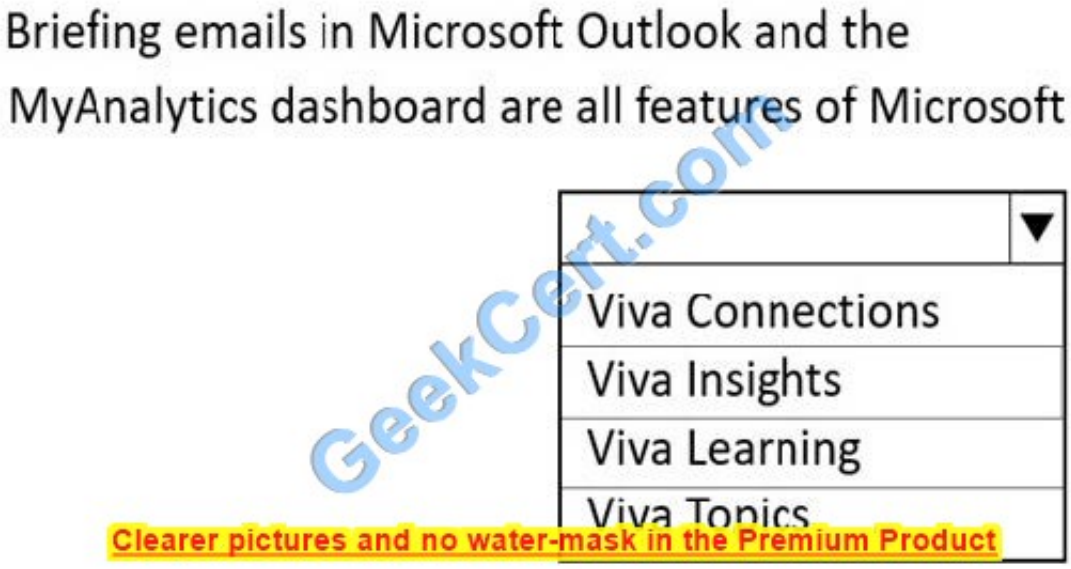
HOTSPOT

A company is evaluating Microsoft 365.

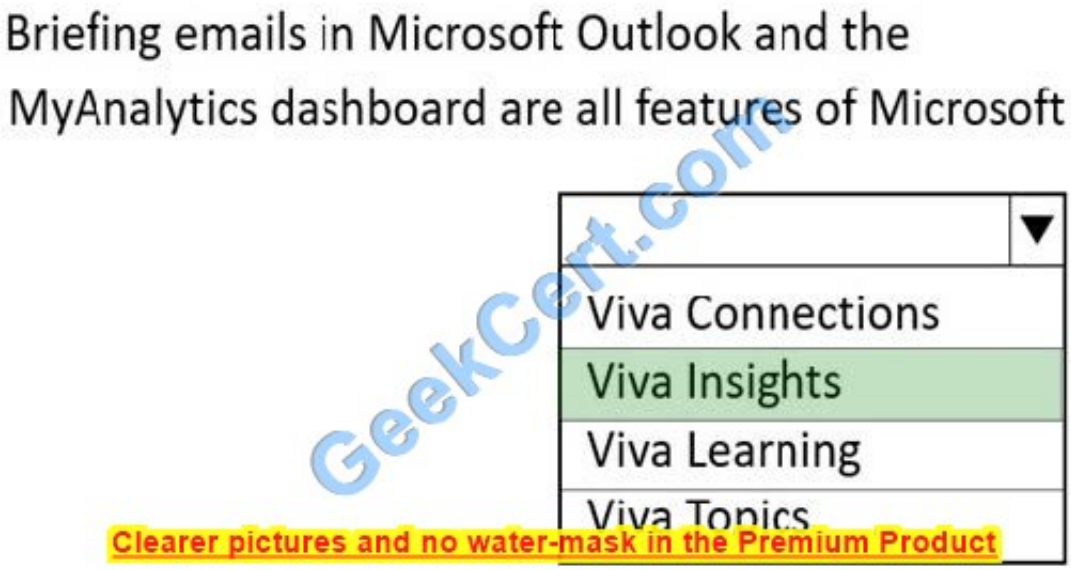
You need to determine the Microsoft Viva analytics capabilities.

Select the answer that correctly completes the sentence.

Hot Area:



Correct Answer:



QUESTION 15

A company is evaluating Microsoft 365.

You need to determine how you can filter Microsoft 365 roadmap items.

What are three methods to filter items? Each correct answer presents a complete solution

NOTE Each correct selection is worth one point

A. Cloud instance

B. Product

C. Region

D. Platform

E. Licensing type

Correct Answer: ABD

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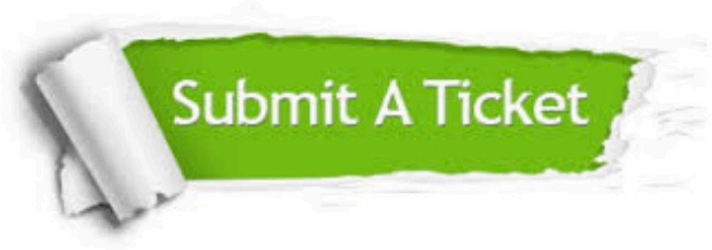

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